Welcome to Year 2!

Meet our team…

Mrs Townsend
Year 2 Class Teacher
Assistant Headteacher
Key Stage 1 Phase Leader
Phonics and Early Reading Subject Leader

Miss Hitchcock
Year 2 Class Teacher
Art and Design Subject Leader

Mrs Rodgers
1:1 Teaching Assistant

You are welcome to ask any questions or share any information with us at the end of the school day, in person or via the year group email address as follows: Y2@abbey.notts.sch.uk

Working Together

For teachers, your knowledge of your child, as well as your support through both positive and challenging times within your child's primary school life, is crucial.

With your support we can:

- Share the same high expectations at home and at school;
- Upkeep effective communication between home and school;
- Celebrate your child's successes and progress;
- Address any concerns/issues quickly and effectively;
- Make sure that your child enjoys and excels during their time at Abbey Primary School.

Behaviour Expectations and School Rules

Our expectations for behaviour are consistently high so that our school remains a happy place where children learn and thrive in a positive environment. Positive behaviour is generously rewarded with personalised praise, house points, star awards certificates and 'Values Awards'.

At Abbey, children learn how to be kind, considerate and empathetic young people who understand how to make positive choices in all aspects of their lives.

- Always try your best
- Show respect
- Take care of one another and our things
- Move calmly and silently around school
- Dress to Impress

Our School Rules

We only have **5 school rules** so that they are easy to remember. These are displayed around school and in every classroom.

On occasions where behaviour incidents occur, it is made clear to the child which rule they have broken.

Stage1: In the event of a child behaving in a way that goes against one of the school rules, the child is given a **reminder** – at this point, it is deemed a mistake. This usually works to get things back on track and no further action is necessary.

Stage 2: If the child does not rectify this behaviour, then a verbal warning will be given.

Stage 3: If the child continues to break one of our school rules following a verbal warning, they will receive a yellow card. At this point, the child will have a restorative conversation with a member of staff, missing a short period of their playtime.

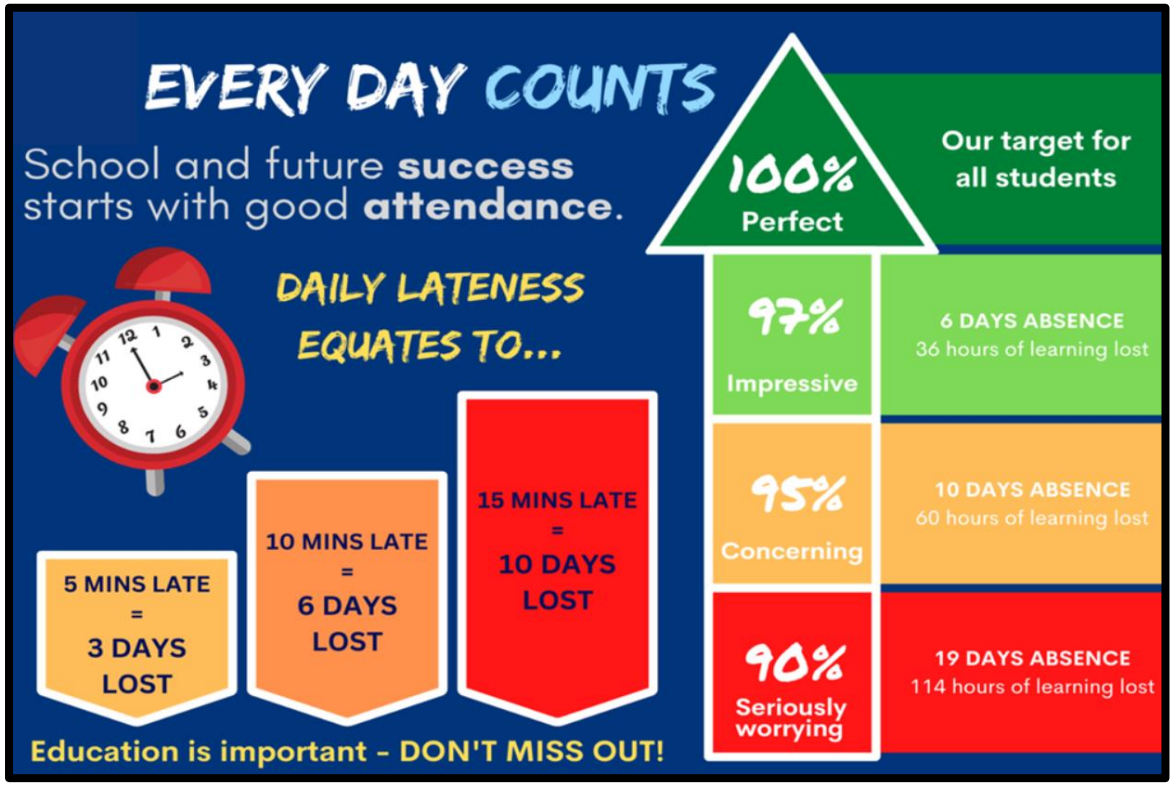
Stage 4: If a fourth incident occurs, the child will be receive a red card. This will result in the child meeting with a member of the Senior Leadership Team to have a restorative conversation during their lunchtime. If a child receives a red card, parents/carers will be informed.

Attendance and Punctuality

We expect all our children to attend school regularly and on time to enable them to take full advantage of the educational opportunities available. Regular, punctual attendance is positively encouraged and supported for every child.

School reserves the right to fine families who choose to take holidays during school time. This right will be actioned to ensure that pupils receive the best possible educational provision.

- The school rigorously supports and monitors attendance. The expected pupil attendance target is at least **97%.**
- Always phone or email the school office with a reason for your child's absence.
- Any unexplained absences will be followed up with a telephone call or home visit from the school's attendance officer, Mrs Warren.
- **Ensure that all holidays are booked during the school holidays.**



Mrs Warren
Attendance Officer
Family Support Worker

Child Illness and Administration of Medication

- If a child appears unwell at school, staff will assess and monitor their presentation. If they are then deemed to be too unwell to remain in school by Mr Harris or Mrs Wolfe, parents/carers will be contacted and informed by a member of the school office team.
- After consultation with the school office, any short-term/long-term prescribed medicine should be labelled with child's name, dosage and timings. A short-term or long-term medical form will need to be signed and completed by the parent.
- Medications will be stored and administered appropriately by the school office.
- Children are not allowed to have medicine in their bookbags or on their person (this includes cough sweets/lozenges or creams).
- Some types of medicine cannot be administered in school and in such cases, parents/carers will need to come into school to do this. Speak to the school office to check at the time of the prescription.
- If your child suffers an injury in school, a member of staff will record the details of this on Medical Tracker and you will receive email notification. In cases where they have bumped their head, you will also receive a phone call.

DR JODIE COSTA ALLISON MACMATHICAN

What will Benedict's Law introduce?

Schools will be required to:

- Have clear allergy policies.
- Provide allergy training for staff.
- Have life-saving adrenaline auto-injectors available.

The aim is to **improve allergy safety** across **schools in England.**

SCHOOLBENEATH

- ✓ Please ensure that your child's medical information is kept up to date. You can do this on the Arbor app.
- ✓ Inform school immediately of any new information related to allergies and complete a long term medical form.
- ✓ Depending on the severity of your child's allergy, an action and healthcare plan may be required.
- ✓ Ensure medication is in school and dates are regularly checked.

School Uniform

Wearing the Abbey school uniform plays a key role in promoting children's pride, self-confidence, and their feeling of belonging within our school community.

This should consist of:

- A burgundy sweatshirt or cardigan either plain or embroidered with the school logo
- A grey skirt or pinafore dress or grey trousers
- A red gingham dress or grey or formal shorts (summer uniform for warmer weather)
- White shirt or white / burgundy polo shirt (plain or embroidered with the school logo)
- Sensible, black, flat shoes (no trainers - unless it is a PE day)

Jewellery: In the interests of health and safety, the only jewellery that children are allowed to wear in school are wristwatches (no smart watches) and plain, stud earrings.

All uniform with the school logo can be purchased from our supplier 'The Schoolwear Centre' in Mansfield (also available online).

PE Kit and Information

On PE days, children should come to school dressed in their PE kit (including trainers).

This consists of:

- A white or burgundy t-shirt - plain or embroidered with the school logo (available from the Schoolwear Centre)
- Plain black shorts
- Suitable trainers
- For outdoor PE sessions and in the winter months, children can wear plain black tracksuit / leggings and fleece/sweatshirt.

All jewellery must be removed before participating in any PE or sporting activity (including earrings – tape is not allowed for health and safety reasons) and long hair must be securely tied back.

In Year 2 this term, the PE days are: Monday (outdoor) and Tuesday (indoor)

The following are <u>not</u> allowed:

At Abbey, we want our children's focus and pride to be on their learning. Dressing to impress helps this to happen and therefore we ask that the items below are avoided:

Rucksacks or Large Bags: Pupils must only bring Abbey Primary School bookbags to school. Children's coat pegs are in the classrooms and therefore space for bulkier bags isn't available and can pose a hazard. Bookbags also help to keep our school reading books in the best possible condition.

An additional bag can be brought in when pupils need to change after school e.g. sports' clubs or events.

Coloured or Extended Hair: Wherever possible, long hair should be tied back. Children's hair should be naturally coloured and hair extensions should not be worn during term time. Alice-style headbands should be sensible and neat – *animal ears and unicorn horns should be saved for non-uniform or themed days!*

Make Up, Nail Varnish or False Nails: Cosmetic additions such as make-up, hair extensions, dyed hair and nail varnish can all pose a health and safety risk, including allergies or injuries to others, and must not be worn in school.

Abbey’s School Values

Abbey Primary School holds 6 school values:

RESPECT, RESPONSIBILITY, RESILIENCE, INTEGRITY, INCLUSION and **ASPIRATION.**

- We focus on a new value each half term, starting with RESPECT in the first half of the autumn term – it will further strengthen your child’s understanding of these values if you recognise and celebrate the times when they display them at home, just as we do at school.

- As children display the school values in their conduct, in their work and in their interactions with each other, they will earn house points. If they consistently apply these values.

Lunch and Snacks

Year 2 lunchtime takes place between 12:00 and 1:00pm.

School Meals or Packed Lunch

- All children in Year 2 receive a free school dinner daily.
- Alternatively, a packed lunch from home can be brought to school.

We are a Healthy Eating School and aim to promote healthy diet and lifestyle choices for children. With this in mind, we ask you to provide lunchboxes that contain a balanced meal, with minimal sweet treats – and alternatives wherever possible. Fizzy or energy drinks must not be brought to school or taken on school visits.

On school visits or trips, children who usually enjoy school dinners can request a packed lunch to be provided by the school, but this must be booked in advance.

Breaktime Snacks

- A daily healthy snack is provided to all Year 2 children at morning playtime.
- Children can also opt to have a drink of milk during morning playtimes, this can be purchased through the Cool Milk website https://coolmilk.com/schools/

Water Bottles

A plastic bottle can be brought to school filled with water, this can be refilled during the day as necessary and will be available for your child throughout the day. **No fizzy, sugary or energy drinks are allowed.**

Daily Routines

Children are expected to enter and exit the school site calmly and sensibly. Scooters and bicycles **must not** be ridden on the school premises and children should dismount at the entrance to the school drive. The castle and trim trail **must not** be played on before or after school.

8:25am	**School Gates Open**
8:35am-8:45am	Children enter school through their classroom door
8:45am	**Registration**
8:45-9:00am	Time to solve
9:00am – 9:40am	Phonics
9:40am-10:45am	English or Maths
10:45am – 11:00am	**Breaktime**
11:00am-12:00pm	English or Maths
12.00pm – 1:00pm	**Lunchtime**
1:00pm-1:15pm	Daily story time
1:15pm-1:30pm	Handwriting and Spelling
1:30pm-2:45pm	Foundation subject
2:45-3:10pm	Assembly
3:15pm	**End of the School day**

If someone different is collecting your child, please let the class teacher know – either directly or via the school office prior to the event.

Year 2 Weekly Timetable

Example weekly timetable for Year 2:

	8.35-9.00	9.00 - 9.45	9.45 - 10.45	10.45 - 11.00	11.00 - 12.00	12.00-12.55	12.55 - 1.00	1.00-1.15	1.15 - 1.30	1.30 - 2.45		2.45-3.15
M	Time to Solve/Register	Phonics	Maths / SPAG (TA support)		Maths / SPAG (TA support)	Lunch	Register	Daily Story time	Spelling & Handwriting	PSHE/Indoor P.E		Whole School Assembly
Tu			Writing / Outdoor P.E		Writing / Outdoor P.E					Music	Computing /RE	Class Assembly
W			Maths / Writing (TA support)		Maths / SPAG (TA support)					History / Geography		Phase Assembly 1pm
Th			Maths / Writing (TA support)		Maths / Writing (TA support)					Science		Singing Assembly
F			Maths / Reading (TA support)		Maths / Writing (TA support)					History / Geography		Whole School Assembly

Reading for Progress and Pleasure

In Year 2, reading is taught in daily phonics lessons that improve children's fluency and understanding. At Abbey, we follow the Read, Write, Inc. phonics scheme. Children read daily in their phonics group, also practising spellings linked to their phonics learning. Children are assessed half termly to ensure they are making progress and are in the appropriate phonics group.

Reading Practice

Reading with your child, and to your child, will be hugely beneficial to their fluency and comprehension, subject knowledge, vocabulary and writing. For this reason, we ask for you to support our work in school by reading with your child **at least 5 times a week** and completing a record of this on the 'learning with parents' website. Children will change their phonics book every 3 or 5 days depending on their current phonics group.

Reading for Pleasure

Each classroom is equipped with treasure chest box full of specially chosen fiction, non-fiction texts and poetry books that children can treat as their own, to enjoy at home and at school .

Daily story time happens after lunchtime each day so that children continue to hear stories read by a good role model and receive the benefits that this brings, academically, socially and emotionally. Children are introduced to new authors during 'First Chapter Fridays' and a range of poetry is promoted through a weekly 'Rhyme Time' focus.

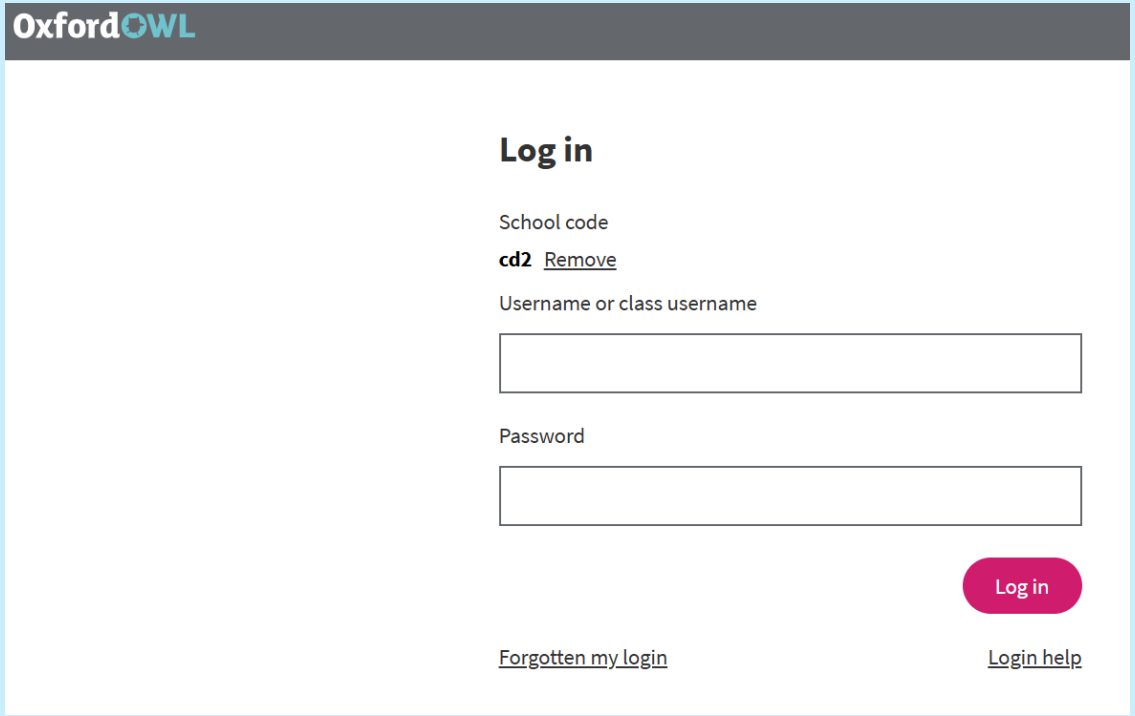
'Learning to read' is crucial so that your child can 'read to learn' across the whole curriculum!

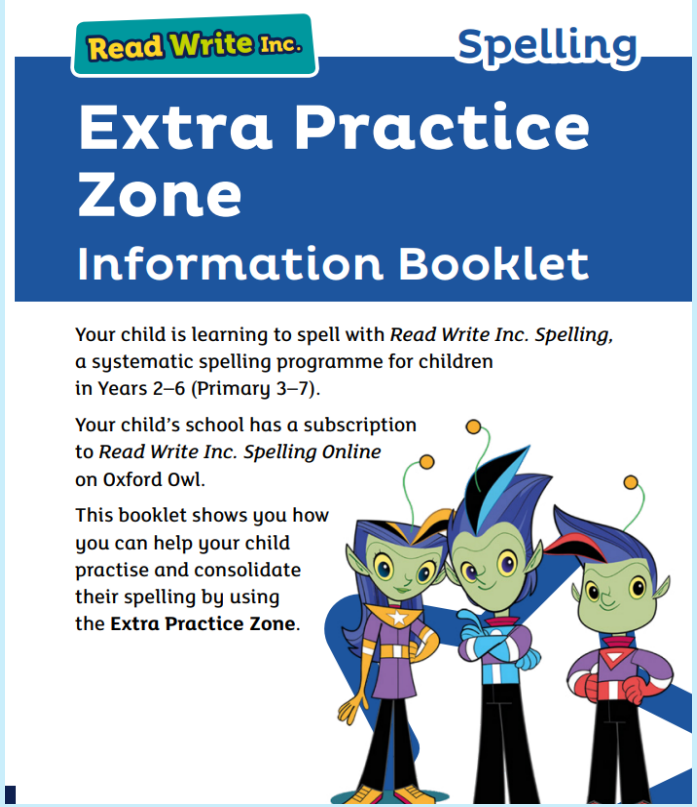
Learning with Parents

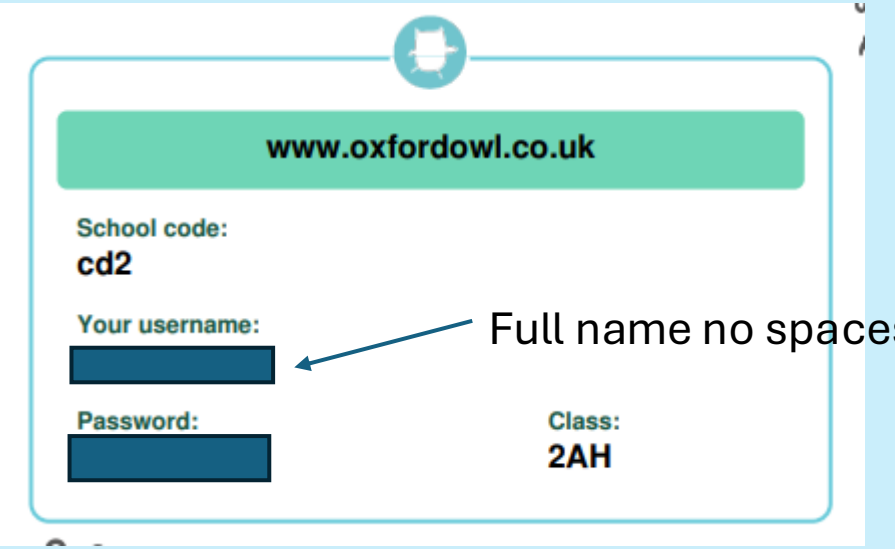
- There is no expectation for your child to use the online platform. Use this time to enjoy reading with you child.
- At a convenient time for yourself, click the link and log your reading.
- There is no expectation to add a photo or audio clip but if you want to, amazing!

Year 2 Weekly Homework Expectations

	Reading	Spelling Task	Maths	Times Tables Rock Stars
Year 2	**At least 5 reads per week are required** including verbal discussion and questions (listed at the back of the book). It is important that you continue to model good reading and enthusiasm for books to your child using their treasure chest books and other books from home or the library.	**2 x spelling tasks** assigned on the Oxford Owl website.	A weekly maths task to consolidate the week's learning and provide extra practice of the taught content.	2 x games per week **Begins Spring Term** *(Children have access now)*







- 2 x activities a week
- Overview of activities on the class page of the school website and in homework books with their log ins
- Parent information booklet on the class page

Visits and Key Experiences

- Visit to Perlethorpe – Victorians
- Local area walk - Geography
- Whole school pantomime trip to the Palace Theatre
- Visit to Yorkshire Wildlife Park (Science)
- STAYCATION – one night residential in school.

Staying Informed

As well as in person with your child's class teacher, there are many ways that you can stay in touch and up to date:

Letters: Letters containing details of any important information or upcoming visits or events are emailed to the necessary parents/carers in a timely manner.

Termly 'Learning Journey' Documents: Each term, you will receive your child's 'Learning Journey' detailing the content knowledge and skills they will be learning across all areas of the curriculum. These will also include the current books that are being shared in school. As a result, you will be able to support your child by talking to them about what they are learning, choosing books to find out more or even going on related family days out.

Email: Y2@abbey.notts.sch.uk

You can contact your child's class teacher via the year group email address. With consideration of their wellbeing, staff are not expected to respond to emails after 5:30pm but will aim to reply within 48 working hours of receipt.

School Website: Each class has a year group page on the school website under the 'Children' tab:

https://www.abbeyprimaryschool.co.uk/topic/children

This page is added to regularly with exciting news and photographs so that you can gain valuable insight into your child's learning.

Weekly Newsletter: This is paperless and is emailed out every Friday and is also available on the school website.
https://www.abbeyprimaryschool.co.uk/newsletters/

This contains information about events that have taken place in school, the children's learning and all upcoming dates. It also includes information about attendance, staff changes and the weekly dinner menu.

Arbor App: Contact the school office if you need help to set this up on your phone. Linked to the school's management information system, this is an excellent way to stay informed as well as to access a wealth of information, including your child's current contact details, attendance, medical information etc.

Meetings: Occasionally, prior to important events such as residentials or when there are curriculum updates, you may be invited to attend meetings in school. Your attendance at such events is much appreciated and will also provide you with the opportunity to ask any questions.

Parents' Evenings and Progress Updates

- You will be invited to two parents' evenings – one in **October** and one in **February**. During these, you will have the opportunity to discuss your child's progress with their class teacher.
- Each term, there will be a 'Celebration of Learning' where you will be invited to visit your child's classroom at the end of the school day to spend time with them looking at their books and sharing in their success.
- You will receive a written report at the end of the school year, sharing your child's progress. This will be sent to you via email to save paper.
- Pupils can also earn 'Curriculum Awards' for a range of subjects across the curriculum. These certificates are presented during assembly and will be brought home to share with you.
- 'Star Award' assemblies reward children for their personal, emotional and social contributions to school life. These certificates are presented during assembly and will be brought home to share with you.

If you have any concerns at any other point during the year, please contact your child's teacher to discuss the issue as soon as possible so that we can provide support and overcome these at the earliest opportunity.

If you have any further questions, please contact us via the year group email address or catch us in person at the end of the school day.

The class teacher is your first point of contact in the first instance should any issues or concerns arise.

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